

GUIDELINES AND APPLICATION INSTRUCTIONS

Surdna Arts Teachers Fellowship Program

Deadline: November 18, 2005
Contact: Kimberly Bartosik, Associate Program Officer for Arts
Telephone: 212/557-0010, ext 254
E-mail: artsfellowship@surdna.org

Program Description: The Surdna Foundation announces the fifth year of a national initiative to support the artistic revitalization of outstanding arts teachers in specialized, public arts high schools. Surdna recognizes that arts teachers often lack the time and resources to reconnect with other arts professionals and with the artistic processes they teach. Through the **Surdna Arts Teachers Fellowship Program**, fellows will design individualized courses of study that will provide both immersion in their own creative work and the opportunity to interact with other professional artists in their fields. Surdna believes that this approach to professional development will enhance the effectiveness of arts teachers and will directly benefit the young people they teach.

All fellows—accompanied by school leaders—will convene in fall 2006 to share experiences and discuss relevant issues and concerns. (Convocation expenses will be paid by Surdna.) Fellows will also be expected to work with colleagues and school administrators to carry out post-fellowship plans, and submit a report on the impact of the fellowship.

Arts Teachers Fellowship Awards: Twenty awards of up to \$5,000 each, with a complementary grant of \$1,500 to the fellow's school to support post-fellowship activities, will be made. The fellowship award may be used to defray the costs of tuition and other fees, room and board, travel, purchase of materials and/or equipment for personal art-making, childcare and other relevant expenses.

Eligibility for Arts Teachers Fellowship: All permanently assigned full- and part-time arts faculty in specialized, public arts high schools are eligible.* Teachers of the visual arts (including film, video, and other media), theatre arts, music, dance and creative writing are invited to apply. Applicants must have been teaching arts in high school for a minimum of 5 years, and plan to continue as an arts teacher in 2006-07. Previous fellowship recipients cannot re-apply.

NOTE: * The Surdna Foundation defines a specialized public arts high school as one with the following characteristics: a clearly defined mission that is related to the development of student artistic talent; an audition or portfolio review for admission; an extended school day; sequential arts courses as a requirement for graduation; career guidance; arts program coordinators; and artists as teachers.

Selection Criteria: Teachers will be expected to design a program that provides opportunities to interact with professional artists and enhances their understanding of current techniques, activity, and thinking in their artistic domain(s). It may include: study in arts courses; attendance at advanced art-making workshops, festivals or institutes; residencies at artists colonies; formal mentor relationships with recognized professional artists or other artistic entities. (See Resource List for examples of possible sites and previous fellowship projects. Feel free to explore other options.)

Plans will be evaluated based on:

- Quality and relevance of the selected fellowship venue.
- Quality and realistic expectations of plan.
- Stature of the artists-mentors.
- Anticipated impact of fellowship experience on future teaching.

TO APPLY FOR FUNDING:

This is a two-step process:

- Step 1: Submission of a *Letter of Intent to Apply*.
- Step 2: Following a review of the *Letters of Intent to Apply*, those teachers with the strongest proposals will be invited to submit final applications. Final applications will be reviewed by a peer panel of artists and educators.

STEP 1 -- LETTER OF INTENT TO APPLY

DEADLINE: NOVEMBER 18, 2005

Persons interested in applying for a fellowship should submit the following four items in this order:

- 1) General Information Form
- 2) *Letter of Intent to Apply* (Single-spaced, 12 point type, no more than 800 words)
- 3) Resume or Curriculum Vitae (Do not include work samples.)
- 4) Proof of school's status as a specialized, public arts high school. Proof may include the school's charter or mission statement. (NOTE: Teachers from high schools that are not arts-speciality schools are not eligible to apply even if those schools have an arts concentration.)

Letters of Intent to Apply and all support material should not exceed ten pages.

The *Letter of Intent to Apply* must provide the following information:

- A one-to-three sentence description of the proposed fellowship that states its goal and where and how the applicant will reach that goal. (See General Information Form)
- A summary of the candidate's current status as both an artist and teacher, as well as his or her artistic development goals.
- The name and description of programs the candidate plans to attend (with short bios and names of lead artists or artist/teachers if possible), and/or organizations or mentors the candidate plans to work with, along with a projected timeframe.
- The anticipated future connection of this fellowship to the candidate's work with students.

(Applicants should be realistic about the potential impact of their proposed fellowship.)

LETTERS OF INTENT TO APPLY MUST BE RECEIVED BY NOVEMBER 18, 2005.
Finalists will be notified no later than December 7, 2005. Send all materials to:

Kimberly Bartosik, Associate Program Officer for Arts
Arts Teachers Fellowship Program
Surdna Foundation
330 Madison Avenue, 30th Floor
New York NY 10017

Please note: Faxed or e-mailed *Letters of Intent to Apply* will not be accepted.

STEP 2 – FINAL APPLICATION

DEADLINE: FEBRUARY 3, 2006

Following a review of the *Letters of Intent to Apply*, a select number of candidates will be invited to apply. A full application form will be sent to finalists. Fellowship Awards will be announced by March 31, 2006.

The Surdna Foundation, a national family foundation established by John E. Andrus in 1917, focuses its grantmaking in five program areas: the Environment, Community Revitalization, Effective Citizenry, the Nonprofit Sector, and the Arts.

SURDNA ARTS TEACHERS FELLOWSHIP PROGRAM

Letter of Intent to Apply

General Information Form

(Typewritten forms only. A computer-generated sheet that provides the information requested is acceptable.)

(Last Name, First Name, Middle Initial)

Home address

School name and address

Home Telephone/Fax Number

School Telephone/Fax Number

E-mail address*

Number of years teaching in discipline(s)

Arts discipline(s)

*A working e-mail address is essential. All initial notifications of award status will be made by e-mail.

Fellowship Description (No More Than Three Sentences). Be specific.

Check The Category Into Which Your Proposed Fellowship Most Closely Falls:

____ Creating new work ____ Training or study & creating new work ____ Training or study

____ Other (please describe) _____

How Did You Hear About The Surdna Arts Teachers Fellowship Program?

DEADLINE BY NOVEMBER 18, 2005.

COMPLETED GENERAL INFORMATION FORM ALONG WITH *LETTER OF INTENT TO APPLY*
AND OTHER REQUESTED MATERIALS, MUST BE RECEIVED BY NOVEMBER 18, 2005.

SEND APPLICATIONS TO:

Kimberly Bartosik, Associate Program Officer for Arts
Arts Teachers Fellowship Program
Surdna Foundation
330 Madison Avenue, 30th Floor
New York, New York 10017